

## Key Decision Details

<b>Decision Name</b>	ESTABLISHMENT OF A PROCESS FOLLOWING THE RECEIPT OF AN EXAMINER'S REPORT INTO A NEIGHBOURHOOD PLAN
<b>Date of Decision</b>	19 November 2015
<b>Decision maker</b>	Cabinet
<b>Describe the Decision taken</b>	<ol style="list-style-type: none"><li>i. Agrees the process for determining whether a Neighbourhood Plan progresses to Referendum as detailed in the Officer's report; and</li><li>ii. Notes the requirements of the Regulation in relation to Referendums as summarised in the Officer's report and set out in the Briefing Note on the Role of the Local Planning Authority in arranging the Referendum (as prepared by the Planning Advisory Service and Local Government Association attached as Appendix 1 of the Officer's report).</li></ol>
<b>What were the reasons for taking the Decision?</b>	To agree the process following receipt of an Examiner's report, progression to Referendum and how that Referendum is conducted.
<b>What alternative options were considered and rejected?</b>	None considered.
<b>Conflict of interest and dispensation</b>	None
<b>Is the decision a Key Decision?</b>	Yes
<b>Was the decision included in the Forward Plan</b>	Yes
<b>Was the decision subject to the urgency proceedings?</b>	No
<b>List the background papers to any report considered by the Decision Taker</b>	Town and Country Planning Act 1990 (as amended) Planning and Compulsory Purchase Act 2004

Localism Act 2011  
The Neighbourhood Planning  
(Referendums) Regulations 2012 (as  
amended)

**Person Making this  
report**

Mrs Melanie Sage

**Date upon which the  
Decision will come into  
force, subject to no  
call-in**

30 November 2015

**Accompanying  
Documents**

Establishment of a process following  
the receipt of an Examiners report  
into a neighbourhood  
plan Establishment of a process  
following the receipt of an Examiners  
report into a neighbourhood plan -  
App 1 Establishment of a process  
following the receipt of an Examiners  
report into a neighbourhood plan -  
App2